

Conference Call with Applied Storytelling and Foundation

Meeting Minutes

March 5, 2014, 9:30 a.m.-10:00 a.m.

Attendees: Robin Latta-Lyssenko, Graham Banks, Ian Gray, Chien Shih, Chris Dubeau, Deepa Prasad, Linda Koyama

1. Graham from Applied Storytelling explained that they are almost at budget but there is a lot more work to do. Does Applied Storytelling and Ian Gray complete this project or does the baton get passed to Omniupdate or ETS?
2. ETS (Chien) voiced concerns of the support responsibility, and the cost overrun, these need to be worked out before we can consider a hand over.
3. Ian said that the homepage and the stories section still need to be completed. 60% of whole project is done using 80% of the budget. Initial story page has an excerpt and an image and pagination that one can traverse and a link to a sub-page or full article story page (like a blog roll). There will be approx. 15 to 30 stories which will be updated every few months.
4. To do the story page, it will take a lot of research and trial and error on Ian's part; may be more efficient for Omniupdate to take over at this point. Difficult for Ian to estimate how long it would take him to complete. (Omni will do the migration from version 9 to 10.)
5. Robin would like to make sure that updating the stories will not be difficult; may consider a redesign if it is too complicated.
6. Action items:
 - a. Ian will provide the scope of the remaining work. He will provide pdfs of the proposed homepage and stories and how they are suppose to function.
 - b. Chien will call Omniupdate today or tomorrow to see what it will take to accomplish the remaining portion (how much they will charge us), according to Ian's specs.
 - c. Clearly define the demarcation line of what will be completed by Ian before we hand it over to Omniupdate (i.e. Foundation content).