

# Webinar with Omniupdate and Applied Storytelling

## Meeting Minutes

March 18, 2014, 1-2 p.m.

Attendees: Alisa Harrison, Vinit Varghese, Ian Gray, Shirleen Lavalais, Graham Banks, Chien Shih, Chris Dubeau, Deepa Prasad, Linda Koyama

1. Current situation
  - OU Campus version 10 has been installed on the servers provided by FHDA.
  - Chris has received log in information
  - Ready to start the implementation
  - FHDA needs to log in to verify that everything is working properly
  - Goal is to have the Foundation's website up by end of April 2014
2. AP has created PSD files for the mock up designs; they are currently not in html external to OU.
3. Challenges AP encountered
  - Homepage-needs to be editable, wasn't sure the best way to accomplish
  - Stories
  - How to Give
  - Calendar of events
4. Chien is requesting all documentation and design from Ian and Graham to be sent to Linda ([koyamalinda@fhda.edu](mailto:koyamalinda@fhda.edu)) to make available from the FHDA website
5. OU requirements
  - OU does not do content migration or front end web design.
  - Things like the Java script for the links at the bottom to make pagination, and the scroll bar that listed all the stories, need to be provided to OU in html.
  - OU will provide the tools for Foundation to create a new story by clicking a button and entering the text, title and date and populating it automatically .
  - OU will handle the templating process to create a new story, add it to the feed for all stories which will be added to the homepage automatically.
  - The front end code for styling, need to be provided to OU.
  - Slider for the homepage needs to be part of the code.
  - Footer and header will both be includes.
6. AP will send OU the html (saved source code from a published site) via e-mail to OU by 3/28/14. Once OU receives the html, they will be able to give FHDA an estimate on a quote and how much time it will take. We are shooting for the Foundation website to go live at the end of April, 2014.