

Revised Districtwide Technology Committee Structure

A consolidated model for prioritization, instructional technology, and innovation



BACKGROUND AND CONTEXT

- Districtwide technology discussions have historically occurred across multiple forums with overlapping purposes.
- These discussions have included prioritization, instructional technology standards, and broader innovation topics.
- The draft proposal for restructuring consolidates these functions into a more defined and clear model.
- The goal is to provide clearer alignment between operational priorities, instructional technology needs, and longer-term strategy.



DESIGN PRINCIPLES FOR THE REVISED STRUCTURE

- **Clarify Purpose:** Separate prioritization discussions, instructional technologies, and innovation into distinct forums.
- **Consolidate Operational Meetings:** Replace or reimagine existing groups and committees, including Hardware and Software Standards, EIS Core, College Prioritization Meetings, and Canvas Meeting which are operational. Focus ETAC on technology transformation at a strategic and policy level.
- **Align Cadence to Function:** Monthly meetings for operational and instructional needs, and bi-monthly meetings for innovation and strategy.
- **Improve Visibility:** Introduce districtwide sharing of quarterly project summaries.
- **Anchor to the Strategic Plan:** Tie committee work to the District Technology Strategic Plan to keep priorities aligned with long-term direction and college/district needs.



OVERVIEW OF THE PROPOSED MODEL

1. Information Technology Prioritization Committee (Monthly)

- Reviews and prioritizes districtwide technology initiatives
- Replaces Hardware/Software Standards, EIS Core, and College Prioritization Meetings

2. Instructional & Academic Technologies Committee (Monthly)

- Focuses on instructional technology, academic tools, and distance ed
- Replaces Canvas Meeting and ETAC distance education discussions

3. ETAC (Technology Innovation) Meeting (Bi-Monthly)

- This is ETAC; focuses on broader strategy and emerging technologies
- Includes updates from Digital Center, California Virtual Campus, and Emerging Technologies Institute



COLLEGE COMMITTEES AND THE STRATEGIC PLAN

Alignment with College Technology Committees

- College-level priorities feed into the districtwide Information Technology Prioritization Committee, ensuring local context shapes districtwide decisions.
- The Instructional and Academic Technologies Committee coordinates directly with the College Technology Committees on shared instructional tools.

Connection to the District Technology Strategic Plan

- The District Technology Strategic Plan provides the long-range direction that committee work is measured against.
- The bi-monthly ETAC (Technology Innovation) Meeting is the dedicated forum for District Technology Strategic Plan progress reporting and emerging-priority discussions.



ANTICIPATED BENEFITS

- Clearer structure and committee roles and responsibilities
- More focused and efficient discussions with less focus on project report outs
- Stronger alignment between district priorities and instructional needs
- Improved transparency into districtwide technology initiatives
- Simpler, more navigable committee landscape for participants and representative information sharing

