

Exchange Implementation Weekly Meeting

June 27, 2012

Attendees: Chien Shih, John Vandercook, Norbert Debler, Tom Roza, Sharon Luciw, Ryan Anthony, Matt Rapczynski, John Abbruscato, Allyson Rainieri, Fred Sherman and Kari Elliott (note taker).

Review Progress:

1. De Anza conversion was 99% successful; had issues with 4 users.
 - Issues with users have been resolved except for one; still working on.
2. Forwarding issue – Ryan has fixed.
3. Issue with special email distribution lists – has been fixed.
 - Abaca would not deliver; need to configure Exchange.
 - Define in Exchange needs to plan out as who should have access/allow to send – Chien's comment
4. Cannot view full headers in OWA.
 - Have not tried to view in client yet.
 - Ace at STA investigating.
5. Foothill Classified and Retirees conversion June 29, 2012.
 - Should not have the same issues with De Anza conversion; Tom confirmed issues have been fixed.
 - Will not be moving contacts in webmail to Exchange; concern for Retirees.
 - Can give them access to webmail to get contacts after conversion, with warning not to send email from webmail.
 - Tom will give Sharon access to webmail to investigate moving contacts into Exchange.
 - Susan Malmgren is also looking into this as she has the Webmail password now.
6. Faculty and Board of Trustees conversion July 6, 2012.
 - Convert faculty teaching Summer quarter first, 670 users by Monday 8:00am July 9, 2012.
 - Convert Board of Trustees after faculty teaching Summer quarter, 5 users by Monday 8:00am July 9, 2012.
 - Convert remaining faculty after Board of Trustees, 1300 users by late Monday or early Tuesday.
 - Lists have been created; Tom will give to Vartan June 28, 2012.
7. Single Sign-on.
 - No progress; busy with migration.
 - Will need to talk to Microsoft.
8. Need link to OWA on MyPortal after migration is completed.
 - Call Center is getting many phone calls where to log into OWA; users are used to logging into webmail on MyPortal.
 - Matt will add link to OWA today to MyPortal; users will see 2 links, one for webmail and one for OWA.