Exchange Implementation Daily Meeting
(Conference call)
June 26, 2012, 8:00am-8:30am

Attendees: Chien Shih, John Vandercook, Susan Malmgren, Norbert Debler, Tom Roza, Sharon Luciw, Jack Raubolt, Vartan Chukhadarian (STA) and Kari Elliott (note taker).

Two Issues with De Anza migration:
1. Email accounts were migrated to the wrong set of mailboxes on the Exchange disk array; accounts have been moved to the correct disk array.
2. Sendmail script for password and forwarding email before conversion had a logic error.
   - 600 accounts were not processed properly; missed forwarding email over the weekend.
   - Users did not receive email Friday through Monday.
   - Norbert has corrected the error.

Mistakes have been corrected for this weekend's conversion.

Disk Allocation Issue:
1. Migration was going to MB4 which only has 500 gigabytes; realized too late was wrong disk but kept going to make deadline.
   - Can always move users to MB3 which has 2 terabytes at a later date without an outage.
2. Issues with moving from MB4 to MB3.
   - No outage required.
   - Can move 200 users a night; can only do 2 at a time to maintain Exchange performance.
   - 600-700 users in MB4.
3. Need to decide whether to use 2 terabytes or 4 terabytes for users.
   - 2 terabytes requires dividing users between DB1 and DB2.
     - FHDA on one disk with 1 terabyte of growth.
     - Faculty on one disk with 1 terabyte of growth.
   - 4 terabytes would put all the users into one database.

Faculty Members Teaching Summer quarter – Faculty conversion July 6th:
1. Convert faculty teaching Summer quarter first; 670 users converted by Monday 8:00am July 9, 2012.
2. Approximately 1300 non-teaching faculty would be converted after teaching faculty converted (same weekend); would not matter if conversion is not completed until late Monday July 9, 2012 or Tuesday July 10, 2012.
   - Conversion will not impact Exchange performance during business hours.
3. Board of Trustees members also need to be converted by Monday 8:00am July 9, 2012.
   - Convert Board of Trustees after teaching faculty is converted.
4. Tom will provide lists to Vartan.
5. Clone sendmail Thursday 6pm to second instance; complete by Friday morning.
6. Start moving Delta 6am Friday.
7. Convert teaching faculty first, Board of Trustees second and non-teaching faculty last.