

# Exchange Daily Implementation Meeting Minutes

**June 29, 2012**

## Status updates

De Anza migration completed on schedule, post conversion meeting conducted on DA campus Thursday 6-26-12

No Critical show stoppers.

Last run of the production sendmail database to sedmail clone database finished at 2 am this morning, Norbert notified STA to start the delta operation immediately after the clone.

Team confirmed the forwarding and password reset script problem (') has been addressed and are ready for 6 pm start for FH and retirees conversion, conversion pre-launch notice went out to both FH college and retirees last night.

Load balancer has been configured and is in parallel testing, DNS change has been implemented according to Norbert

## Decisions and take away items

1. Team decided w will implement load balncer(Zeus) at end of next week, prior to conversion of faculty group.
2. Team decided to convert and notify FH and retirees as separate groups, once we finish FH conversion, we will immediately notify FH employees through web site to allow them into the new system, while we continue the retiree migration.