

ClockWork Project

Project scope and requirements

Project objectives

Implement Clockwork to both colleges by winter quarter, 2015

Key requirements

1. Windows 2008 R2 database server – this can be installed on the SAN we have.
2. Windows IIS application server, this will need to be set up, test and configured, it is ASP and WCF Microsoft stuff
3. Need to have SSL certificate and domain name setup
4. Need production and test instance, this can be done by the vendor if so chosen, this will need users commitment as they will need to configure and trained on the system.
5. SSO integration – they support our standard and can be done using their resources
6. Banner data integration, data sync – real time integration from Banner, they have the store procedures, we need to implement and test it.
7. Deliver the accommodation letter, and other key features (defined here) for the DSPS departments.

Critical success factors

1. **Complete the technical system installation by August 30, 2014**
2. **Deliver the required configuration documents from both colleges to the vendor by August 19, 2014**
3. **Configure the system by vendor and ready for user acceptance testing by September 30, 2014**
4. **Complete the user training and process re-engineering (both colleges) by October 13, 2014**
5. **Complete the system pilot testing by December 9, 2014**
6. **Complete the go live check list by December 19, 2014**
7. **System go live December 22, 2014**

Initial creation 12/12/2013

Revised 7-09-2014