ID Card Decision Meeting Minutes
May 8, 2013

Attendees: Joe Moreau, Chien Shih, Ryan Anthony, Tom Roza, Pam Wilkes, Linda Robinson, Trung Thai, Pat Hyland, John Cognetta, Dennis Shannakian, Susan Malmgren, Joe Lamp, Matt Rapcyznski, Jerrick Woo, John Vandercook, Kurt Hueg, Tom Dolan, Sharon Luciw, Daphne Small, Kevin McElroy, Marcel (student representative) and Kari Elliott (note taker).

Objective: Review team final score sheet and reach consensus on final vendor selection.

1. 3 year support and software update will be included in contract.
   - Replace all inventory printers at each campus.
     - Will need a list of equipment from both colleges.
   - Will go to June board for approval.
   - Team consensus – Multicard.
2. Review Functional Specs.
   - Replace printers; decouple printing from Capture Card.
   - Printing will be independent /cloud base.
   - Students will need to swipe ID card to release print jobs at print stations.
   - Required photo IDs for all students may be a new policy.
3. ePrintIT.
   - No signed contract; only vendor to meet all requirements.
   - Vendor handles banking.
   - ETS will provide self-help video for students.
   - Include copiers in future.
   - Meeting scheduled May 14, 2013.
4. Timeline.
   - Phase I – complete Fall 2013.
   - Web-based printing.
   - Setup card stations.
   - Team consensus not to convert existing Capture cards.
     - Will put balance remaining aside; students can request refund.