

SARS Phase II Meeting Minutes

March 19, 2013 1pm -2 pm

Attendees: Chien Shih, Suzanne Yamada, Jerrick Woo, Susan Malmgren and Kari Elliott (note taker).

SARS Phase II Objectives

- Install SARS message and texting option.
- Replace Foothill KA (Kinesiology & Athletics) division Red Canyon with SARS TRAK.
- Review and improve De Anza Student Success Center installation.
- Clean up applications and users list of installed SARS components at both colleges.
 - Susan will give lists to Kari for cleanup; users will be given an expiration date instead of being deleted.
- Additional Departments to be on eSARS/SARS.
 - De Anza Transfer Center.
 - De Anza Student Success Center.
 - De Anza Student Success Retention Services-SARSTrak.
- Install eAdvising and pilot testing with one division.

SARS Project web site – Website will be updated weekly.

<http://ets.fhda.edu/sars>

Progress report

- Texting and SARS Message.
 - Implemented Messaging for Foothill Counseling department.
 - Working – confirmed.
 - Students must opt out for each department sending messages – specs have been written – Jerrick complete end of week.
 - Students who opt out need to be recorded in Banner.
- Kiosk Installation:
 - DA Student Success Center (L73A)
 - Service request with Facilities to move power.
 - Tutorial Center is requesting additional kiosks to help manage lines; have put in ticket with Call Center.
 - S43 currently uses an extension cord and Wi-Fi; need to open work order with Plant Services to get power and Call Center for network drop.
- eAdvising installation 10/31/2012
 - Foothill Counseling may use; need to follow up.
 - Put into MyPortal on student tab.
 - May not do; have not received feedback from De Anza yet.
- Reporting Issues Update.
 - Not satisfied with CSV reports; still has not been resolved.
 - PDF formatted reports need to have corresponding CSV report.
- De Anza Tutorial Center – installed GRID.
 - Kiosk does not display drop-in appointments.
 - Want same setup as Foothill PSME.

- Kiosk should log into GRID not TRAK.
- Workshops at De Anza requesting eSARS for Spring quarter.
 - Students on probation need to sign up for workshops.
 - Limit which students can log in based on probation status; need flag for probation status.
 - Discuss with Jim Doty at SARS.
- International Students Office wants GRID in their office.