

## **BDM Meeting Minutes**

### **June 17, 2014 - 10:30 a.m. to 11:30 a.m.**

**Attendees:** Annette Perez, Pam Eberhardt, Joe Lampo, Ron Rayas, Asha Harris, Chris Dubeau, Linda Koyama, Susan Malmgren, Deepa Prasad

#### **Status of hiding SSB Add Documents button**

- The Add Documents button has been removed from the SSB Create Requisition screens.
- Chris is working on it with Ron and they hope to have something to test in a couple of weeks.
- Joe & Ron have received some direction from Louis Chan. Ryan has provided his input. Ron now needs to implement it.
- All B-F-DOCS batches created by untrained users when the “Add Documents” button appeared in SSB will be deleted by Deepa.

#### **Asha Harris using BDM**

- She “has not run into a single problem.”

#### **Outstanding Issues**

- When user encounters the “A unique key violation has occurred” message, the icon for “Select Indexes” does not display for Annette and Asha. Both Annette and Asha have been able to find the button and it is no longer a problem. The display does seem to be browser dependent.
- When AP added additional users they determined that there needs to be coordination between Martin Varela who controls access to Finance and Bill Baldwin who controls Banner security. Deepa will set up a meeting with Ellen, Martin Varela, Hector, Chien and Bill Baldwin to determine when Martin needs to be involved in the granting of security clearance for new users of BDM.

**The next meeting** will be mid-July. For the next several months the meetings will be once a month.